



# VETERAN & MILITARY RESOURCE CENTER

## Semester Hold Acknowledgment

I understand a semester-long hold is placed on my student account after the 100% refund deadline and I will be unable to make changes during this hold.

- This hold is to help prevent any unnecessary debts incurred to the VA and UNM.
- If I wish to add or drop a class, I will contact the Veteran & Military Resource Center (VMRC) in the manner specified below.
- I will also provide a revised schedule at that time to the VMRC staff.
- VMRC holds will automatically be lifted prior to registration for the next semester.
- My student account will show a \$0.00 payment after initial certification until the Bursar's Office receives payment from the VA. My account will also show accrual of service fees. When the Bursar's Office receives payment from the VA, service charges will be adjusted accordingly. My account will reflect what, if anything, I am still responsible for paying, including any service fees for amounts VA does not pay in full.
- It is my responsibility to log into the Bursar Account Suite to verify amounts paid by the VA and to then pay the portion of my balance that the VA does not pay.

**FOR VMRC HOLDS: I WILL BE REQUIRED TO APPEAR IN PERSON AT THE VMRC TO LIFT THE VMRC HOLD PRIOR TO THE AUTOMATIC LIFT. EXCEPTIONS TO THIS POLICY WILL BE CONSIDERED ON A CASE BY CASE BASIS BY THE VMRC DIRECTOR AND/OR ONE OF THE VMRC CERTIFYING OFFICIALS, AND WILL BE MADE AT THEIR DISCRETION.**

**FOR BURSAR'S HOLDS FOR PAYMENTS PAST DUE: I WILL CONTACT THE BURSAR'S OFFICE WITH REGARDS TO ANY BURSAR'S HOLDS FOR PAYMENT PAST DUE ON MY ACCOUNT AT 505-277-5363.**

Semester/Year: \_\_\_\_\_

UNM ID: \_\_\_\_\_

Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**To submit this document:**

UNM Veteran & Military Resource Center  
608 Buena Vista Dr. NE  
Building 20A on the UNM Map

Any questions, please contact the VMRC at 505-277-3181